

ONLINE PAYMENT

- **Payment can only be made when there is an open invoice.**
- **Policy and Invoice Number required.**
- **If you elect to pay for your Commercial Renewal on the web, you automatically accept the offer for “Terrorism Coverage” as explained in the notice “Terrorism Coverage Disclosure Notice 2.”**

STEP #1 - CLICK ONLINE PAYMENTS

The screenshot shows the homepage of the Massachusetts Property Insurance Underwriting Association (MPIUA). The header includes the MPIUA logo and the date March 28, 2005. A navigation menu on the left lists various links, with 'ONLINE PAYMENTS' highlighted in a red box. A red callout box with the text 'CLICK "/>

STEP #2 – LOCATE POLICY AND INVOICE NUMBER ON TEAR OFF PORTION OF INVOICE

Tear Here

PLEASE WRITE YOUR POLICY NUMBER ON YOUR CHECK AND RETURN
THIS STUB WITH YOUR PAYMENT IN THE ENVELOPE PROVIDED

Tear Here

INVOICE

Insured's Name: **JOHN DOE**

Policy Number: **0012345 - 18**

Date Billed	New Balance	Minimum Due	Due Date	Amount Enclosed
04/01/05	\$335.00	\$83.75	05/01/05	

Please make sure your check is made payable and sent to:

MASSACHUSETTS PROPERTY INSURANCE UNDERWRITING ASSOCIATION
PO BOX 9693
MANCHESTER, NH 03108-9693

**POLICY NUMBER
SEVEN DIGITS**

**INVOICE
NUMBER**

STEP #3 – ENTER POLICY NUMBER



One-Time Payment

Please enter your banking and payment information below.

Policy Number*:

Invoice Number*:

Last Name on Policy*:

Zip Code of Mailing Address*:

Payor*:

Payment Account Type*: Checking Savings

Name on Bank Account*:

Bank Routing (ABA) Number*:

Bank Account (DDA) Number*:

Payment Date*: 3/28/2005

Payment Amount*: \$

Where to find the Policy and Invoice
Insured's Name and Mailing

JOHN DOE
555 MAILING STREET
CITY, STATE 01234

**ENTER SEVEN -
DIGIT POLICY
NUMBER**

Policy Number Invoice Number

Policy Number 0012345-18
Location: 222 LOCATION STREET CITY, STATE 98765

Any Payor 101
123 Any Street Date _____
Anywhere, State 00000
Pay to the order of _____ \$
For _____
 123456789 1234567 101

* Required field

- 1. Name on Bank Account.
- 2. Bank Routing (ABA) Number.
- 3. Bank Account (DDA) Number.

Clear

Continue

STEP #4 – ENTER INVOICE NUMBER



One-Time Payment

Please enter your banking and payment information below.

Policy Number*: 0012345

Invoice Number*: 18

Last Name on Policy*: _____

Zip Code of Mailing Address*: _____

Payor*: _____

Payment Account Type*: Checking Savings

Name on Bank Account*: _____

Bank Routing (ABA) Number*: _____

Bank Account (DDA) Number*: _____

Payment Date*: 3/28/2005

Payment Amount*: \$ _____

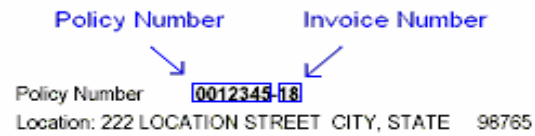
* Required field

Where to find the Policy and Invoice Number on your invoice:

Insured's Name and Mailing Address:

JOHN DOE
555 MAILING STREET
CITY, STATE 01234

ENTER INVOICE NUMBER



Any Payor _____ 101
123 Any Street Date _____
Anywhere, State 00000

Pay to the order of _____ \$ _____

For _____

② 123456789 ③ 1234567 101

- 1. Name on Bank Account.
- 2. Bank Routing (ABA) Number.
- 3. Bank Account (DDA) Number.

Clear

Continue

STEP #5 – ENTER INSURED’S LAST NAME ON POLICY



One-Time Payment

Please enter your banking and payment information below.

Policy Number*:

Invoice Number*:

Last Name on Policy*:

Zip Code of Mailing Address*:

Payor*:

Payment Account Type*: Checking Savings

Name on Bank Account*:

Bank Routing (ABA) Number*:

Bank Account (DDA) Number*:

Payment Date*:

Payment Amount*: \$

Where to find the Policy and Invoice Numbers on your invoice:

Insured's Name and Mail

JOHN DOE
555 MAILING STREET
CITY, STATE 01234

**ENTER
LAST NAME ON
POLICY**

Policy Number Invoice Number

Policy Number
Location: 222 LOCATION STREET CITY, STATE 98765

Any Payor 101
123 Any Street Date
Anywhere, State 00000
Pay to the order of \$
For

101

* Required field

1. Name on Bank Account.
2. Bank Routing (ABA) Number.
3. Bank Account (DDA) Number.

Clear

Continue

STEP #6 – ENTER ZIP CODE OF MAILING ADDRESS



One-Time Payment

Please enter your banking and payment information below.

Policy Number*:

Invoice Number*:

Last Name on Policy*:

Zip Code of Mailing Address*:

Payor*:

Payment Account Type*: Checking Savings

Name on Bank Account*:

Bank Routing (ABA) Number*:

Bank Account (DDA) Number*:

Payment Date*:

Payment Amount*: \$

Where to find the Policy and Invoice Numbers on your invoice:
Insured's Name and Mailing Address

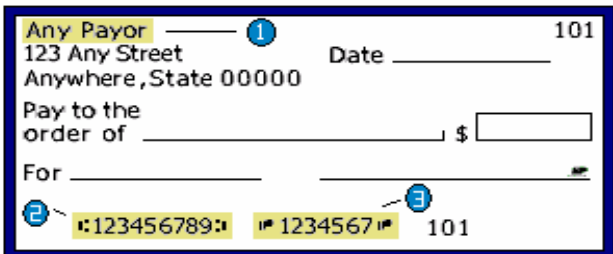
JOHN DOE
555 MAILING STREET
CITY, STATE 01234

ENTER ZIP CODE OF MAILING ADDRESS

Policy Number Invoice Number

Policy Number **0012345-18**

Location: 222 LOCATION STREET CITY, STATE 98765



- 1. Name on Bank Account.
- 2. Bank Routing (ABA) Number.
- 3. Bank Account (DDA) Number.

STEP #7 – SELECT PAYOR



One-Time Payment

Please enter your banking and payment information below.

Policy Number*: 0012345

Invoice Number*: 18

Last Name on Policy*: DOE

Zip Code of Mailing Address*: 01234

Payor*: Insured

Payment Account Type*: Checking Savings

Name on Bank Account*: _____

Payment Date*: 3/28/2005

Payment Amount*: \$ _____

* Required field

Where to find the Policy and Invoice Numbers on your invoice:
Insured's Name and Mailing Address

JOHN DOE
555 MAILING STREET
CITY, STATE

**SELECT PAYOR TYPE
FROM DROP DOWN
SELECTION LIST**

Policy Number

Policy Number: 0012345-18
Location: 222 LOCATION STREET CITY, STATE 98765

**NOTE: AGENT CANNOT
AUTHORIZE INTERNET
INITIATED PAYMENT ON
BEHALF OF THE INSURED.**

Any Payor _____ 101
123 Any Street Date _____
Anywhere, State 00000
Pay to the order of _____ \$ _____
For _____
② :123456789: ③ 1234567 101

- 1. Name on Bank Account.
- 2. Bank Routing (ABA) Number.
- 3. Bank Account (DDA) Number.

Clear

Continue

STEP #8 – SELECT PAYMENT ACCOUNT TYPE



One-Time Payment

Please enter your banking and payment information below.

Policy Number*:

Invoice Number*:

Last Name on Policy*:

Zip Code of Mailing Address*:

Payment Account Type*: Checking Savings

Name on Bank Account*:

Bank Routing (ABA) Number*:

Bank Account (DDA) Number*:

Payment Date*:

Payment Amount*: \$

Where to find the Policy and Invoice Numbers on your invoice:

Insured's Name and Mailing Address

JOHN DOE
555 MAILING STR
CITY, STATE 0

**SELECT
PAYMENT
ACCOUNT TYPE**

Policy Number
Location: 222 LOCATION STREET CITY, STATE 98765

Any Payor 101
123 Any Street Date _____
Anywhere, State 00000
Pay to the order of _____ \$ _____
For _____
② ③

* Required field

- 1. Name on Bank Account.
- 2. Bank Routing (ABA) Number.
- 3. Bank Account (DDA) Number.

Clear

Continue

STEP #9- ENTER NAME ON BANK ACCOUNT



One-Time Payment

Please enter your banking and payment information below.

Policy Number*:

Invoice Number*:

Last Name on Policy*:

Zip Code of Mailing Address*:

Payor*:

Payment Account Type*: Checking Savings

Name on Bank Account*:

Bank Routing (ABA) Number*:

Bank Account (DDA) Number*:

Payment Date*:

Payment Amount*: \$

* Required field

Where to find the Policy and Invoice Numbers on your invoice:
Insured's Name and Mailing Address

JOHN DOE
555 MAILING STREET
CITY, STATE 01234

Policy Number

Policy Number
Location: 222 LOCATION STREET CITY, STATE 98765

**ENTER
NAME ON BANK
ACCOUNT**

Any Payor 1 101
123 Any Street Date _____
Anywhere, State 00000
Pay to the order of _____ \$
For _____ 3
② ⑆123456789⑆ ⑆1234567⑆ 101

1. Name on Bank Account.
2. Bank Routing (ABA) Number.
3. Bank Account (DDA) Number.

Clear

Continue

STEP #10 – ENTER BANK ROUTING (ABA) NUMBER



One-Time Payment

Please enter your banking and payment information below.

Policy Number*:

Invoice Number*:

Last Name on Policy*:

Zip Code of Mailing Address*:

Payor*:

Payment Account Type*: Checking Savings

Name on Bank Account*:

Bank Routing (ABA) Number*:

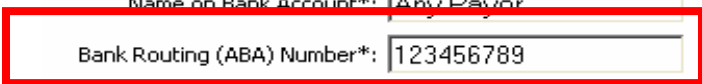
Bank Account (DDA) Number*:

Where to find the Policy and Invoice Numbers on your invoice:
Insured's Name and Mailing Address

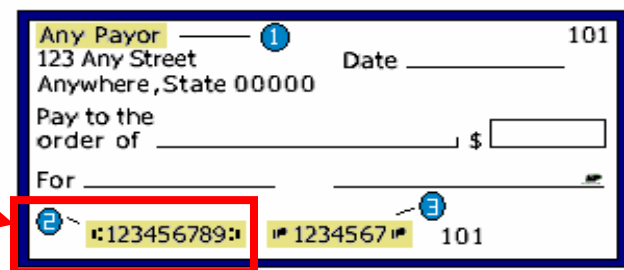
JOHN DOE
555 MAILING STREET
CITY, STATE 01234

Policy Number Invoice Number

Policy Number 0012345-18
Location: 222 LOCATION STREET CITY, STATE 98765



**ENTER
BANK ROUTING (ABA)
NUMBER**



- 1. Name on Bank Account.
- 2. Bank Routing (ABA) Number.
- 3. Bank Account (DDA) Number.

STEP #11 – ENTER BANK ACCOUNT (DDA) NUMBER



One-Time Payment

Please enter your banking and payment information below.

Policy Number*:

Invoice Number*:

Last Name on Policy*:

Zip Code of Mailing Address*:

Payor*:

Payment Account Type*: Checking Savings

Name on Bank Account*:

Bank Routing (ABA) Number*:

Bank Account (DDA) Number*:

Payment Date*:

Payment Amount*: \$

Where to find the Policy and Invoice Numbers on your invoice:
Insured's Name and Mailing Address

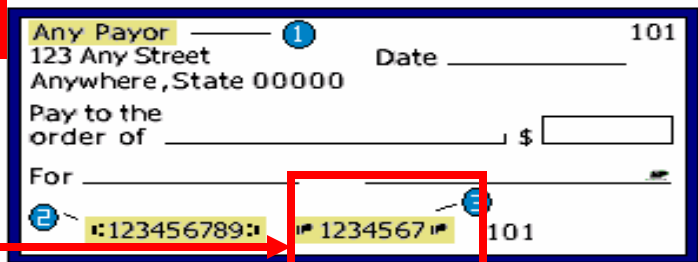
JOHN DOE
555 MAILING STREET
CITY, STATE 01234

Policy Number Invoice Number

Policy Number **0012345-18**

Location: 222 LOCATION STREET CITY, STATE 98765

**ENTER
BANK ACCOUNT (DDA)
NUMBER**



- 1. Name on Bank Account.
- 2. Bank Routing (ABA) Number.
- 3. Bank Account (DDA) Number.

STEP #12 – ENTER PAYMENT AMOUNT



One-Time Payment

Please enter your banking and payment information below.

Policy Number*:

Invoice Number*:

Last Name on Policy*:

Zip Code of Mailing Address*:

Payor*:

Payment Account Type*: Checking Savings

Name on Bank Account*:

Bank Routing (ABA) Number*:

Bank Account (DDA) Number*:

Where to find the Policy and Invoice Numbers on your invoice:

Insured's Name and Mailing Address

JOHN DOE
555 MAILING STREET
CITY, STATE 01234

Policy Number Invoice Number

Policy Number
Location: 222 LOCATION STREET CITY, STATE 98765

Payment Date: 3/26/2005

Payment Amount*:

* Required field

**ENTER
PAYMENT
AMOUNT**

Any Payor 101
123 Any Street Date _____
Anywhere, State 00000
Pay to the order of _____ \$ _____
For _____
② 123456789: 1234567 101

NOTE: PAYMENT AMOUNT
CANNOT BE LESS THAN
THE MINIMUM AMOUNT
DUE.

Clear

Continue

STEP #13 – CLICK CONTINUE



One-Time Payment

Please enter your banking and payment information below.

Policy Number*: 0012345
Invoice Number*: 18
Last Name on Policy*: DOE
Zip Code of Mailing Address*: 01234
Payor*: Insured
Payment Account Type*: Checking Savings
Name on Bank Account*: Any Payor
Bank Routing (ABA) Number*: 123456789
Bank Account (DDA) Number*: 1234567
Payment Date*: 3/28/2005
Payment Amount*: \$ 335.00

* Required field

Where to find the Policy and Invoice Numbers on your invoice:

Insured's Name and Mailing Address

JOHN DOE
555 MAILING STREET
CITY, STATE 01234

Policy Number Invoice Number

Policy Number 0012345-18
Location: 222 LOCATION STREET CITY, STATE 98765

Any Payor 101
123 Any Street Date _____
Anywhere, State 00000
Pay to the order of _____ \$ _____
For _____
② 123456789 ③ 1234567 ④ 101

1. Name on Bank Account.
2. Bank Routing (ABA) Number.
3. Bank Account (DDA) Number.

CLICK "CONTINUE"

Clear

Continue

STEP #14 – RE-ENTER YOUR BANK ACCOUNT (DDA) NUMBER



One-Time Payment

Please re-enter your Bank Account (DDA) Number*:

**RE-ENTER
BANK ACCOUNT
(DDA) NUMBER**

* Required field

I authorize MPIUA to initiate, and my financial institution to honor, an electronic payment in the amount of \$106.50 from my bank account. I understand that this is a one-time authorization and must be completed each time I wish to make a payment.

To complete your payment, select Authorize below. Once you authorize a payment there cannot be any changes, corrections, or cancellations. A screen will appear with your confirmation number and you can print it for your records.

When we receive your request to process your payment electronically, it is possible that the funds will be withdrawn from your account on the same business day in which you authorize.

Click only once

Authorize

Decline

STEP #15 – AUTHORIZE PAYMENT



One-Time Payment

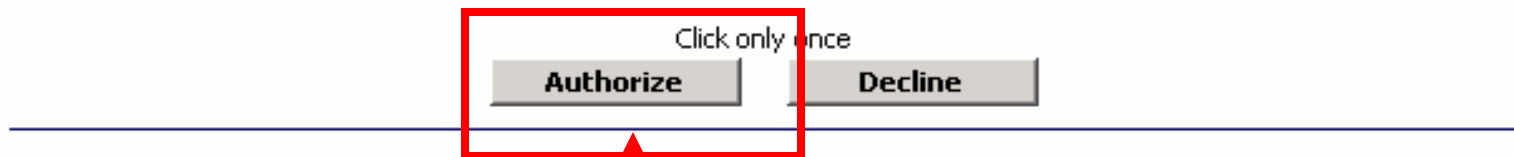
Please re-enter your Bank Account (DDA) Number*:

* Required field

I authorize MPIUA to initiate, and my financial institution to honor, an electronic payment in the amount of \$106.50 from my bank account. I understand that this is a one-time authorization and must be completed each time I wish to make a payment.

To complete your payment, select Authorize below. Once you authorize a payment there cannot be any changes, corrections, or cancellations. A screen will appear with your confirmation number and you can print it for your records.

When we receive your request to process your payment electronically, it is possible that the funds will be withdrawn from your account on the same business day in which you authorize.



CLICK "AUTHORIZE" TO COMPLETE PAYMENT

NOTE: AGENT CANNOT AUTHORIZE INTERNET INITIATED PAYMENT ON BEHALF OF THE INSURED.

STEP #16 – PRINT CONFIRMATION

MPIUA

Massachusetts Property Insurance Underwriting Association

One-Time Payment Confirmation

Thank you! Your payment in the amount of \$335.00 was submitted on 3/28/2005 2:34:20 PM for policy number [REDACTED]. Your confirmation number is **85**.
Please [print a copy of this page](#) for your records.

[Continue](#)

[Exit](#)

**NOTE CONFIRMATION
NUMBER AND CLICK "print a
copy of this page" FOR YOUR
RECORDS.**

STEP #17 – CLICK “CONTINUE” OR “EXIT”

MPIUA

Massachusetts Property Insurance Underwriting Association

One-Time Payment Confirmation

Thank you! Your payment in the amount of \$335.00 was submitted on 3/28/2005 2:34:20 PM for policy number ██████████. Your confirmation number is **85**.

Please [print a copy of this page](#) for your records.

[Continue](#)

[Exit](#)

**CLICK “Continue” TO RETURN
TO THE “One-Time Payment”
SCREEN or “Exit” TO RETURN
TO THE MPIUA HOME PAGE**